



## INQUIRY No. 14/LIFE/PROZON of 17.11.2020

PROZON the Foundation for Climate Protection invites to submit offers for **Refrigerant reclamation machine** as a part of the project *"The demonstrative installation for the separation of refrigerant waste mixtures"* under administration number: LIFE18 CCM/PL/001100; project acronym: Refrigerants LIFE Cycle. The project is co-financed by the European Union under LIFE program and National Fund for Environmental Protection and Water Management.

### I. INFORMATION ABOUT PURCHASER

PROZON the Foundation for Climate Protection  
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REGON: 012230156  
Address: Matuszewska 14/B9, 03-876 Warsaw, Poland  
Phone: +48 798 382 967

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### II. PROCEDURE

The proceedings do not apply to the provisions of the Act of 29 January 2014 Public Procurement Law. The inquiry is carried out in the mode of an offer competition.

### III. ITEM OF THE INQUIRY

Item of the inquiry is Refrigeration reclamation machine with module for separation non-condensable gases according to the following block diagram (Figure 1.):



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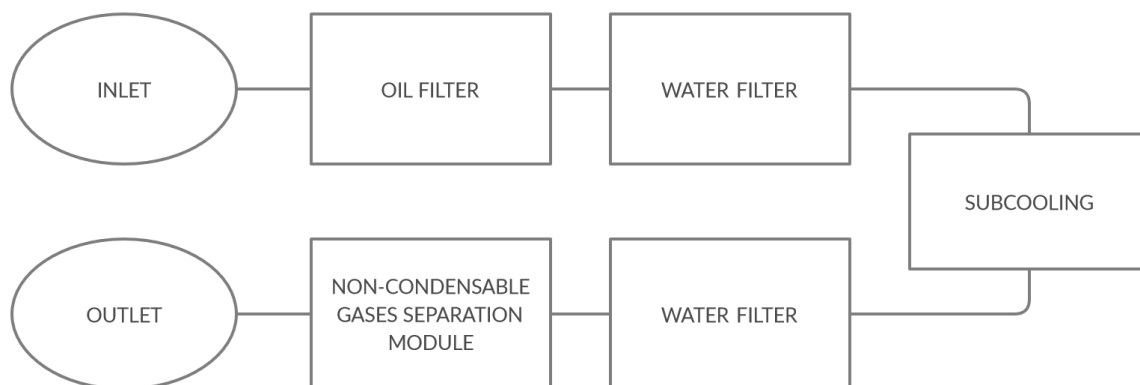


Figure 1. Block diagram of refrigeration reclamation machine.

Machine has to be suitable for the following refrigerants, fluorides and their mixtures:

- R22
- R32
- R125
- R134a
- R143a
- R1234yf (flammable)
- R1234ze
- R290 (flammable)
- R600 (flammable)
- R600a (flammable)
- SF<sub>6</sub>

As in block diagram at first refrigerant is served to oil filter. After whole process of preparation, refrigerant is not likely to contain any oil, yet this filter is treated as safety element that protects other parts of machine from oil. Second step in the process is two-stage water filter with subcooling in between. Filter currently applied in the process by our company is H-48 water filter (4 filters per process). Subcooling between stages is to ensure refrigerants pressure would not rise to alarming level and to avoid appearance of gas-liquid mixtures on filters. Last step in refrigerant reclamation machine should be the specific module that would allow to remove non-condensable gases from refrigerant. These non-condensable gases are mostly:

- Air
- N<sub>2</sub>
- CF<sub>4</sub>

Bidder is obliged to follow European directives:

- ATEX 2014/34/UE
- Pressure Equipment Directive (PED) 2014/68/EU
- F-Gas Regulation (EU) No. 517/2014
- EU declaration of conformity (CE marking)

By taking part in inquiry process Bidder undertakes to deliver refrigerant reclamation machine with:

- User manual
- Terms of warranty
- Mechanical schemes
- Electrical schemes
- Explosion hazard zones schemes
- Specifications of auxiliary devices

The contractor undertakes to train the persons indicated by the Purchaser in the use and configuration of the subject of the contract. Place of delivery, assembly and training of the persons indicated by Purchaser is Purchasers Headquarters, i.e. Matuszewska 14/B9, 03-876 Warsaw, Poland.

The Purchaser does not allow partial offers. The Purchaser reserve the right to participate in design process.





## IV. EXCLUSIONS FROM PARTICIPATION IN THE OFFER PROCEDURE

The contracting authority may not award the contract to entities which are related to it in capital or in person. The capital or personal relationship is understood as the mutual relationship between the Purchaser and the Bidder, in particular by:

- participation in the company as a partner in a civil law or personal partnership;
- possession of at least 10% of shares;
- performing the function of a member of the supervisory or management body;
- being married, in a relationship of kinship or affinity in a straight line; being in a legal or actual relationship with the contractor that may raise reasonable doubts as to the impartiality of these persons.

The Offeror is obliged to submit a declaration on the lack of connections with the Awarding Entity (Purchaser) (Annex 3).

## V. REQUIREMENTS FOR THE OFFER

The offer should be prepared in the most comprehensible, legible and complete way and clearly refer to the subject of the order.

The offer should comply with generally applicable legal provisions, in particular the provisions on the protection of fair competition and the provisions of the Act of 23 April 1964 of the Civil Code (Journal of Laws No. 16, item 93, as amended) regarding the offer and meet the requirements described in this inquiry.

The offer should be made in accordance with the offer form attached as Annex 1 to this inquiry.

The Offeror is obliged to declare that it possess knowledge, experience and permissions necessary to fulfill all conditions of participation in procedure and be able to confirm it with relevant documents (Statement in Annex 1).

In case of the rejection of the offer, the participants of the proceedings (Offerors) are not entitled to any claim against the Purchaser.

The Offeror shall bear all costs related to the preparation and delivery of the offer.

The prices (in Euros) in the offers must take into account all the requirements related to the performance of the contract and all costs to be borne by the tenderer for the proper performance of the contract in accordance with applicable regulations.

The offer binding period is 90 days.

## VI. DEADLINE AND TERMS OF SUBMITTING THE OFFER

The deadline for submitting offers is 04.12.2020 at 16:00.

The deadline for submission of the offer is the date of receipt of the offer at the project headquarters indicated by the Purchaser as the place for submission of offers, i.e. Matuszewska 14/B9, 03-876 Warsaw or its submitting by e-mail to the e-mail address: [mateusz.prokopowicz@prozon.org.pl](mailto:mateusz.prokopowicz@prozon.org.pl) (the date of receipt by the ordering party counts).

Offers submitted after the deadline will not be considered.



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## VII. RULES FOR EVALUATION OF OFFERS

The offer that obtains the highest number of points, which is the sum of points obtained in individual criteria of the offer evaluation, will be considered the most advantageous.

The Purchaser will notify all Bidders about the selection of the best offer.

If the Offeror whose offer has been selected fails to conclude the contract within the time limit indicated by the Purchaser, the Purchaser may choose the most advantageous among the other offers.

The Purchaser may correct errors in the offer and request the Bidder to complete or clarify the offer (unless the offer would not be the most advantageous offer despite correcting errors, clarifications or additions). The contracting authority may negotiate the price and terms of the contract with the Bidder whose offer will be considered the most advantageous.

The contracting authority rejects the offer if:

- the Offeror has not demonstrated that the conditions for participation in the procedure has been met,
- the content of the offer does not meet the requirements of the announcement,
- the Offeror offered an abnormally low price,
- the offer is a violation of fair competition,
- the offer is invalid based on separate regulations.

The selection of the best offer will be based on the following criteria:

### **Net price 60 pt.**

Scoring will be given according to the formula:  $P = CN / CO * 60$

P - score awarded to the evaluated offer

CN - the lowest price among offers eligible for evaluation

CO - the price of the evaluated offer

### **Delivery time 20 pt.**

Scoring will be given according to the formula:  $P = CN / CO * 20$  points

P - score awarded to the evaluated offer

CN - the shortest delivery time

CO - the delivery time indicated in the evaluated offer

### **Guarantee period time 10 pt.**

Scoring will be given according to the formula:  $P = CN / CO * 10$  points

P - score awarded to the evaluated offer

CN - the shortest delivery time

CO - the delivery time indicated in the evaluated offer



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### **Respect for the environment of the Bidder (Annex 2) 10 pt.**

Criteria 0/1 - YES - 10 pt., NO - 0 pt.

#### **VII. OTHER INFORMATION**

The Purchaser cancels the proceedings if:

- no unsuccessful bid has been submitted,
- the price of the best bid exceeds the budget of the awarding entity,
- the procedure has a significant disadvantage,
- as a result of changing objective conditions, the contract is not in the interest of the contracting authority.

The Purchaser shall inform Offerors who have submitted offers about:

- choosing the best offer,
- rejection of offers,
- cancelling the proceedings.

The Purchaser may negotiate the price and terms of the contract with the bidder, propose the offer considered the most advantageous.

The Purchaser does not request a bid bond.

The Purchaser will sign the contract for construction of the machine with the winning Bidder.



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